

**HARRISON HOLIDAY PARK  
ANNUAL GENERAL MEETING  
SUNDAY SEPTEMBER 1, 2019  
HHP Clubhouse  
MINUTES**

1. MEETING CALLED TO ORDER

The meeting was called to order by Vice President Dawn Shigamatsu

2. INTRODUCTION OF THE BOARD MEMBERS PRESENT

Dawn Shigematsu, Vice President

Jason Reilly, Park Liaison

Don Pepper, Treasurer

Cliff Edgar, Park Enhancement

Absent:

Jeff Robinson, President

Carrol Smith, Secretary

3. PROTOCOL FOR THE MEETING

The Vice President advised that the meeting would be conducted as per Robert's Rules of Order.

4. CHECK REGISTRATION AND PROXIES

Bev Silverton, in charge of scrutineers reported,

113 Voting Members

13 Proxies being held

126 Total number of votes.(also present were 22 non-voting members)

5. ASCERTAINING A QUORUM

Bev Silverton reported that there was a quorum of members present at the meeting.

6. MOTION TO ACCEPT AGENDA AS CIRCULATED IN PACKAGE

Motion to accept by #86 Don Pepper

Seconded by #182

voted - Carried

7. MOMENT OF SILENCE

Dawn asked the members to observe a moment of silence for the members we have lost in the Park

8. FIRST ORDER OF BUSINESS IS TO APPROVE THE MINUTES OF THE APRIL 21, 2019 GENERAL MEETING AS CIRCULATED IN YOUR PACKAGE

Motion to approve by #180

Seconded by #91 Cindy Daghish.

Cindy pointed out that she had been referred to as Pam in the minutes and asked if that could be changed for the record

Voted - Carried

## 9. BUSINESS ARISING FROM THE MINUTES

### i) Splash Park Update

Don Pepper stated that the splash pool has been eliminated. The Board voted to not proceed after receiving a bid for \$210,000.

### ii) Automatic Chem System Update

Don Pepper stated that Fraser Health will not approve the system without engineered drawings, because we are classed as a commercial pool we are facing multiple regulatory issues.

Don asked if we have any members that can help to minimize the cost for the engineered drawings.

This project will be done in the off season.

### iii) Potable Water System Update

Don Pepper confirmed that we will be proceeding with the project in the off season. Frank has said the water in the park will be off for one day, and that the winter residents that are in the park will have advance notice of the shutdown.

## 10. REPORTS

### i) President's Report – As circulated in the package

### ii) Vice President's Report – As circulated in the package

### iii) Treasurer's Report, Financial statement As circulated in the package

Don spoke to the health of our contingency, we added \$3,300.

Motion by #86 Don Pepper for the acceptance of the year-end financial report

Seconded by # 397 Bob Walters

Voted - Carried

### iv) Park Liaison – As circulated in the package

### vi) Park Enhancement – As circulated in the package

Motion by #91 Cindy Dalglish to approve Director's reports as circulated.

Seconded by #118 Pam Ballantyne

Voted – Carried

## 11. NEW BUSINESS

### i) Proposal for Guest Camping Spots

Dawn stated there would be a silent vote on the proposed area for overflow camping in the playground area, as circulated in the package.

The question; Are you in favour to allow visitor camping on the common grass area in Harrison Holiday Park?

Cliff spoke to the reason behind the application being the confusion and crowding on a weekend this summer.

There would also be an increase to the cost for visitor camping to \$25 per night. There will be no increase to visitor's trailers in front of member sites.

He reminds members that all guests are the responsibility of the member.

Don Pepper added that the member will have to show documentation of liability insurance, as well as trailer and vehicle identification before being permitted to use the area.

Motion by Cliff #220 to increase the maximum number of seven at the common area and the fee will be increased to \$25 in the common area and remain at \$10 at your campsite.

Seconded by # 91 Cindy Dalglish

Dan Heibert #2 The common area has 3 spots now and they are supposed to be following the same rules as members. Right now there are 4-5 with vehicles parked on the grass, and reverse pull in also Lynn's time to register them, Frank's time to park them. All these things are for my enjoyment and everyone else's. If we make it 7 spots soon it will be 12. I'm fired up because I pay dues for me to enjoy it. I say we should stay with 3 spots preregister and prepay. Shouldn't be first come first serve.

Jim Smith #300 concerned about losing non-profit status.

Don Pepper#86 this covers a cost for services, no profit is made.

Jim Smith #300 Are the propane tanks certified?

Dawn Yes, Frank does it.

Jim Smith #300 are you sure?

Dawn said the board will follow up with Frank to ensure this happens.

Judy Grant #84 no problem adding 4 more spots but suggests if this passes that there are clear guidelines where they are put so they don't go further than they should into the park area.

Cliff stated that if passed there would be posts inserted to identify visitor sites.

Cindy Dalglish #91 I see there is an issue but will not vote on it. Our pool on the weekend is beyond capacity, I don't know why we want to take away more of our green space, we would be taking away the enjoyment of the people with sites across. The set up this weekend is not acceptable. Is it possible for members to purchase sites that come available in the park and rent them?

Disapproval from the attending members.

Cindy #91 Okay, at least we discussed it, but if we do want people to come we will need designated sites.

Paul #301 If a family member parks on my site, do I charge them, or do you?

Dawn - if a camper parks on your site there is a \$10 charge per night.

Bruce Ballantyne #155 I'm against any trailers there at all. This is a holiday park and the more grass you've got makes it a park.

Darlene Brigdear #320 Thinks it's important to keep as much green space as possible. The trailers there now are ruining our grass. I think we need the space and we pay good money for it.

Marion #355 I didn't care before, but the more that I listen I think the people that pay to be members here should be able to enjoy the holiday weekends. I don't agree with expanding.

Linda #64 We have all paid dues to enjoy our park and if people can't put visitors on their lots there are campgrounds just down the road they can go to.

Dan Hiebert #2 I am against it due to the extra vehicles it brings. We don't have the parking available for long weekends. I think we should not have any visitor camping until there is a

booking policy in place.

Dawn stated the Board will take that under advisement.

#283 After listening to both sides I think this may not be the best idea. Can someone book the summer?

Dawn - No, four weekends is the limit.

Rita Walters #397 Why give up the freedom that we pay for in this park to allow others to come in, not abide by our rules, not be cautious of the kids, and overextend the facilities we have. It just doesn't make sense.

Don Pepper- One thing, the members invite the visitors in. The member is allowed to have a guest 4 times a year for 3 nights.

Paul Leblevec #113 I thought it was a good idea earlier. I went by this morning and I felt almost awkward in our own park. I just don't like the look of it and understand the neighbour's concerns.

Diane Hull #157 We back on to the park. That weekend that was so busy there was stuff strewn around. It appeared that there wasn't a lot of respect for our space.

Tammy Murray #273 Is \$25 enough to cover the grounds upkeep and additional costs over and above the administrative costs?

Donna Murray #180 Now that I'm hearing all of this I think we should keep the three spots but being we are stretched as it is maybe not use them on long weekends. We just keep it to us and parking on member lots.

#123 If this goes through what are the chances of more next year, and the next?

Don Pepper – This proposal is a member's request. It's up to the membership to voice their approval or not. If the membership doesn't approve it, it doesn't happen.

Frances #204 Currently we have how many spots?

Dawn - We have 5

Frances #204 If this is voted down we will still have what we have right now with the campers parking anywhere?

Dawn – They shouldn't be.

Don -We are voting on the proposal in front of you. I propose to you now that the paper in front of you is badly worded, will not be voting with that, we will ask for a hand vote on this proposal.

Sharon #123 We are brand new here. We looked around a lot and is very beautiful here, and I think we should preserve it, but an advantage of other places around here is they allow bunks in your shed.

Bev Silverton #325 Calls the question

Voted – Defeated

Cliff- Thanks for all the input. The other question raised is preregistration and prepayment. Do we want to do this?

Don Pepper – What needs to happen now is for the Board to review our policy on camping units being allowed into the park.

Bev Motions that the Board review the policy.

Seconded by Jason Reilly #329

Voted - Carried

## 12. GOOD AND WELFARE

Gerald Arksey #389 On September 21, we have Oktoberfest as well as the planning meeting for the Social Committee. I want to thank all our volunteers that helped with our 22 events this year. Thanks to Robin and Jan for last night's dance, probably the best we've had.

Chuck Barkman #387 We noticed a little fairy tree at the clubhouse at the clubhouse. It's ideas like that that make our park fantastic for us. Thanks to Mr. Edgar for all his work in helping to beautify the park with his team.

Darnell #260 We are doing up an order for park apparel today and tomorrow outside.

Linda #332 I've run the chili cook off August long weekend for the past five years and had a lot of fun and started the soup cook off this May long weekend. I will no longer be running those events. I want to have everyone think of something to do on those weekends. Bring your ideas to the planning meetings and I will support whoever wants to take these over or start something new.

Josie #71 Hasn't been up much in a couple years and thanks the board and all the volunteers for how great the park is looking. We have a tree with significant surface roots that we deem hazardous on our site. Have brought to the board's attention a couple of times. There is a concern about a fence that is impacted as well as some large dead limbs.

Dawn – We will pass your concerns to the new Board and make sure something is done.

Al Woo #286 the Minutes from the last meeting there was a lot of discussion about the tiny house on wheels. Can the Board give an update on that litigation?

Don Pepper – We have not heard from the plaintiff. We will not pursue this as we are the defendants.

Al Woo #286 There may be a chance to save on future costs with compromise.

329 Thinks Frank and Roland should have a break in the summer instead of always in the off season. Can we hire interim help to cover?

Dawn Shigimatsu – Thanks all the volunteers for all their hard work. Gerald Arksey for all his hard work with his team and Bev, Diane, and Linda, Darnell Bloom for her work with the park apparel. I want to also thank Cliff Edgar and his team of volunteers, and Rose, and Stan, and Ken, and Carol, and Selena, and all the people that have come together to beautify our park.

Don Pepper- There is another group to thank. The volunteers who took over the islands. Congratulations! It has made a huge difference.

Cliff - We can make better use of this clubhouse, to allow members to enjoy the space without

the need to sign it out at the office etc. I would like a show of support if we would like the Board to come up with a proposal for the next AGM to open up the clubhouse for general use under very strict security. I ask for some guidelines from the members going forward.

Bev – What Cliff is proposing is let's have the clubhouse open for our use during the day and into the evenings. He wants to know if the membership, with a show of voting cards, would like to see this happen. The new Board will see about putting it into place with what rules and regulation should be followed. Members could enjoy the Foosball and pool tables and if anyone has a shuffle board we have been looking to pick one up for a few years.

Bev- Please give a show of hands on who would like to try this and have this brought up at the next meeting.

Barry Good timing Cliff, I was also going to suggest this. This clubhouse could be used way better. A key card could track comings and goings.

Cindy Daghish #91 I use the WiFi at the clubhouse and it rarely works well. Can we look into updating or upgrading the WiFi around the clubhouse?

Don Pepper Have others had problems with the clubhouse WiFi? I will approach Shaw about that. It's the first I've heard of it.

Jim Smith #300 I've heard a rumour about a patio expansion? Is there something going on?

Cliff – We are wanting to increase the size of the open patio to the right of the present patio.

Robin #113 I would like the clubhouse to be open and there is a lot of discussion with the rules and regs obviously. One thing is that this place is filthy, it never gets cleaned up it would be awesome to have a cleaning crew come in. Jan and I were in here for a few hours over the past few days and it would be great to get a team in here. Let's just get it done.

Dawn – We have it professionally cleaned at the start of the season and anyone who books the clubhouse is responsible to clean up. There is a check list on the back wall of what needs to be done. We feel the members clean up after themselves so that there is no extra cost for the other members. If you can get a team together that would be very appreciated by everybody.

Robin #113 I have been in here and rented the clubhouse, which is great, and it is always dirtier when I come in than when I leave. It needs a once over, I can't do it alone it would be great to get some help.

Don Pepper – Once you're finished, you are responsible to clean it up, in particular the kitchen, the floors are a little different, Frank and Roland do their best. The onus is on the people who use the facility to clean it, otherwise we would incur cost to the membership to hire cleaners.

### 13. ELECTION OF OFFICERS

Dawn announced that there are three board positions open. She thanks the Directors that are stepping down, Jeff Robinson for his four years of dedication, Don Pepper for his outstanding work as our treasurer. We will need a secretary, the current secretary will be moving into another position, we also need someone for special projects. Dawn stated that she will also be stepping down from her role as vice president. Thanks to Jason Reilly for the amazing job he does as liaison, it is a very challenging role. Also thanks to Cliff Edgar for all of his amazing work with park enhancement since April. He will be staying on the board.

Chuck Barkman #387 Reminds the membership that there are seven Board members nominated to the Board, not to specific positions, as stated in our bylaws. Seven people who come together as a team and decide who will take on what role and how that role will be conducted. To anyone who is considering joining the board the reward is related to the effort you put in to it as a member. You are representing the membership and it is not up to you, as a board member to decide what will happen, it is up to the membership to decide what will happen.

Don Pepper- We need people to be nominated from the floor, we then need seconder. Once the nominations are completed, the nominated members will then come up and introduce themselves and let us know if they are wanting to sit on the Board. There are four open position on this Board of directors. We are looking for nominations to fill those positions.

Stan Target #156 Nominated Rosemary Target  
Seconded by #190 Accepted

Rita Walters #297 Nominated Don Pepper  
Seconded by #329 Accepted

Milton Roberts #407 Nominated Ken Elphick #406  
Seconded by #300 Accepted

Brandon Beck #245 Nominated Paul Leblevec #113  
Seconded by #180 Paul declines

Brandon Beck #245 Nominates Robin Leblevec #113  
Seconded by #240 Robin declines

Robin Leblevec #113 Nominates Paul Lebelvec #113  
Seconded # 180 Accepted

Don Pepper motions to close nominations  
Seconded by Bev Silverton

#### 14. ADJOURNMENT

Meeting adjourned at 12:15 PM by Don Pepper