



HARRISON HOLIDAY PARK
BOARD OF DIRECTORS "SPECIAL MEETING"
Saturday, September 24, 2022, following AGM
Minutes

Location:

Board Room at Harrison Holiday Park

In Attendance:

Patty Warkentin

Kelly Stanoffsky

Dana Vandecasteyen Via Zoom

Sharon Cross

Kari-Lynn Bruce

Larry Sargeant

Paul Leblevec Regrets

1) Meeting called to order at: 3:46pm

2) Eligibility Requirements

- Reviewed and documents signed.

3) Confidentiality Agreement

- Reviewed and documents signed.

4) Expectations of Decorum

- Reviewed.

5) Portfolio assignments – Those in attendance, voted unanimously 6/6

- **President (signing officer)** Patty Warkentin
- **Vice President (and Operations Manager, signing officer)** Sharon Cross
- **Secretary** Kari-Lynn Bruce
- **Treasurer (HR - staff liaison, Office Manager, signing officer)** Kelly Stanoffsky
- **Special Projects** Dana Vandecasteyen
- **Park Liaison** Larry Sargeant
- **Park Safety and Enhancement** Paul Leblevec
- **Privacy Officer(s)** Sharon Cross and Kari-Lynn Bruce

6) BC Societies Registration Details (legal name, phone #, email address, residential address, copy of driver's license)

- Reviewed and documents signed.

7) Voting / Approval Process

- Reviewed.

8) Email protocol and email availability

- Reviewed and discussed.

9) Q and A

- Kari-Lynn will be the Board Member assigned to work with the Social Committee since she is already a Social Committee member.

- Discussions within the BOD of hours each Board Member works at current job and availability for responses.

- Action: Dana will get the email addresses updated and send each new Board Member a document on how to access the email.

- Action: Kari-Lynn tasked to redo the 'Potential' New Membership Orientation

Meeting adjourned at: 6:30 pm

Next BOD meeting: Saturday October 8 2022 via ZOOM

Prepared by: Kari-Lynn Bruce