

Harrison Holiday Park Association  
AGM  
Saturday, September 24, 2022 @ 10:00 am  
HHPA Clubhouse

## Meeting Minutes

### Board of Directors:

President *and acting Secretary*, Patty Warkentin  
Vice President, Bob Walters -*resigned prior to meeting*  
Treasurer, Kelly Stanoffsky  
Special Projects, Dana Vandecasteyen - *regrets*  
Park Enhancement, Sharon Cross  
Park Liaison, vacant  
No portfolio, Desmond DeLusignan - *resigned prior to meeting*  
*Past President, Cliff Eagar*

*(Late start due to concern regarding a number of proxy forms having been rejected. Following much discussion regarding the legality of the forms, the Chair determined that the meeting would start once the situation was remedied and the right to vote granted.)*

### 1. Call meeting to order – Start time 10:37 a.m.

Patty: Announcement made that the meeting is being audio recorded

### 2. **Introduction of the Board of Directors and regrets, Timekeeper and Chairman of Tellers (Scrutineers) Announcement:**

Kelly shared the sad news that our office manager Lynn's, mom passed away this morning. Lynn, being the dedicated staff member that she is, came into the office this morning to make sure that you all had your purple cards to register, she would not take no for an answer. She has now left the park. In lieu of flowers she has asked that any donations be made to the BC Cancer Society.

**Introduction of timekeeper.** The time limit will be 2 minutes per speaker we can vote on this unless the membership votes to give more time. At 1 minute 45 seconds, there will be a 15 second warning.

The scrutineer / teller will be Frances.

### 3. **Motion to conduct meeting as per Robert's Rules of Order** *seconded by Cliff Eagar #220*

Reminders of process and decorum. 2-minute time limit for speaking and each member can speak a maximum of 2 times per motion.

**Motion passed by a show of hands**

### 4. **Ascertain a quorum** (minimum 42 voting members)

We have 79 voting members

We have 5 non-voting members

### 5. **Confirm # of proxies**

We have 56 proxies (for a total of 135 votes)

**6. Motion to accept the agenda as presented in the AGM package** *seconded by Gloria Hendrickson site #57*  
Frances lot 204-would like to change motion number 8 as there are two motions numbered eight. Change the first motion number 8 to number 15.

Seconded by Kathy Lot 197 and carried by a show of hands

**Motion to accept agenda as corrected carried by a show of hands**

**7. Approval of the April 16, 2022, GM meeting minutes**

Approved as written by a show of hands

**8. Business arising from previous meeting minutes**

**A. Notice of motion #1 and #2: To amend Rule 7., Boat Storage Options.** *Seconded by Cindy Dalglisch, site #91*

**Motion #1, to add 7.D to L as listed below:** *7. BOAT STORAGE AREA*

*A. Boat storage area is for boats and/or boat trailers only. No additional merchandise is to be stored in the area.*

*B. Boat area is open April 1 through October 31. All boats and/or boat trailers are to be removed by October 31.*

*C. A fee for use of the Boat Storage area will be levied as agreed by the membership at the Fall Annual General Meeting. The fee will cover the full season – April through October.*

**Add...**

D. Boat storage spots are for members only. The boat must be registered in the member's name or an immediate family member, who is registered at the office for the season. *Boats and trailers shall be registered at the park office along with proof of insurance. (GM May 2014).*

E. Boat storage spots are first come first served. A maximum of one boat per site #.

F. Members who currently have a spot must reserve a spot before the end of the season (October 31st) for the following year or they forfeit their spot.

G. Members with a reserved spot must pay for the full season by May 1st (of the current season) or they forfeit their spot. Any refunds requested will be prorated over 7 months and there will be no refunds after July 1st.

H. Spots are non-transferable from member to member and can not be included in the sale of a membership.

I. In the interest of transparency, an up-to-date wait-list will be kept posted at the HHP office.

J. When a spot opens up, the first member on the list will be contacted by the office. The member will be given 1 week to respond to the message (phone or email). Failure to respond will be cause for the office to go to the next person on the wait-list.

K. Any sharing of a spot must be worked out between members (including cost sharing) and both members must be in compliance with D above.

L. What boat goes in what spot will be determined by the BOD and/or Caretaker and may be adjusted from time to time.

Bob Walters #397: Motion to table until we get an answer from BC Hydro re fuel being stored under the power lines.

Kelly: This is a different issue at hand. Discussion continued.

**Motion passed by a show of hands.**

**With Motion #1 passing, Motion #2 was no longer needed. Moved to Motion #3**

**B. Notice of Motion #3: Colours.** *Seconded by Janet Filippelle site #380*

**Motion to ratify change to Rule 1.C.2. to state:**

Colours: See chart in office for suggested colour choices. Black may be used for trim upon approval by the Park Caretaker/Board of Directors. Black or White may also be used for lattice, spindles or trim. Where lattice & spindles are painted black or white, then the frame and trim must be of an approved, contrasting colour from the approved chart. Prior to painting a green card must be obtained. A dry colour sample shall accompany the application for a green card.

**Motion passed by a show of hands.**

**C. Notice of Motion #4: Gazebos, Pergolas and Barbecue Covers.** *Seconded by Wes Warkentin, site #140*

**Motion to ratify change to Rule 2.F.1. to state:**

1) Gazebos and Pergolas: One gazebo, no larger than 12' X 12', constructed of a metal frame with a roof of metal, poly-carbonate or canvas is allowed per site. In place of a gazebo, a pergola with a metal frame can be constructed. Windbreaks of canvas, vinyl or roll down blinds may be acceptable. Enclosures and windbreaks MUST be approved by the Board of Directors or their designate. Should a member decide not to have an **aluminum** awning (see 2.C.7), then two gazebos/pergolas, no larger than 12' x 12' each, will be permitted.

Linda Brenzil #374: Motion to amend last sentence to read, "Should a member decide not to use an aluminum or canvas roll down awning (see 2.C.7), then two gazebos/pergolas, no larger than 12' X 12' each, shall be permitted. *Seconded by Rita Walters #397*

In favor = 69  
Opposed = 54  
Abstain = 4

**Motion to recount = yes**

In favor = 79  
Opposed = 51  
Abstain = 6

**Motion to amend passed**

**Motion to pass amended motion**

In favor = 56  
Opposed = 76  
Abstain = 3

**Amended Motion failed** (current wording will remain)

*Following the failed motion, members wanted to go back and vote on the original motion. This is not how it works in RROO. Looking at the counts it appears there was some confusion so the chair stated that we will figure out what the issue was and then bring the motion back in spring, as the issue needs to be settled.*

**D. Notice of Motion #5:** *Seconded by Kathy McKinney site #197*

**Motion to ratify the change to Rule 1.C. to state:**

For the purpose of this Section, the locations of sheds, decks, awnings, stairs, etc. on a campsite prior to November 15, 2004, are "grandfathered" in their position. "Grandfathered" means they are approved in their location although they do not conform to present Rules and Regulations, and they need not conform until they are replaced or re-positioned. Repairs and maintenance are permitted provided the existing footprint and existing basic structure are still maintained.

**Motion passed by a show of hands**

**E. Notice of motion #6 .** *Seconded by Abnernathy site #86*

**Motion to change Rule 1.A.3. to read:**

Tenting on member's sites is permitted under the following conditions:

- i) Members are responsible to ensure their guests are adhering to all rules and regulations during their stay.
- ii) Tents permitted only for three days, 4 times a year and not transferable from site to site.
- iii) A registration form and the applicable fees must be received by the office prior to erecting a tent on a member's site. (Fee for tenting is \$10 per night.)
- iv) Only 1 tent per site is allowed

Note: There were 17 sites that used tents this year a total number of 19 permits issued

Cindy Dalglish site 91: Motion to amend and take out the \$10.00 fee. Seconded by Desmond deLusignan site #231.

**Motion to amend passed**

Stacy Physick site #398: Motion to remove the restrictions on the number of days for tenting. *Seconded by Louise Lapointe site #18.*

**Motion to remove line 2 to remove time limits – carried**

Janet Filippelli site #380: Motion to remove/take down the tent at 9 a.m. *Seconded by Cliff Eagar site #220* (Carrol Smith site # 96 calls the question – motion passed)

**Motion failed**

Linda Costain: Motion to register for unlimited and unspecified number of nights and take down tent afterwards at the end of their stay.

Seconded by Judy Grant #84

Cindy Dalglish # 91: Suggested amendment for a maximum of 21 nights which = three weeks per season a lot which is non-transferable. Linda agreed.

*Seconded by Dave Woycheshen #326*

**Motion passed.**

Motion to pass original motion with amendments...

Tenting on member's sites is permitted under the following conditions:

- i) Members are responsible to ensure their guests are adhering to all rules and regulations during their stay.
- ii) Tents permitted for a total of 21 nights per season. Not transferable from site to site.
- iii) A registration form must be received by the office prior to erecting a tent on a member's site.
- iv) Only 1 tent per site is allowed

**Motion passed by a show of hands.**

**F. Notice of Motion #7: Fencing Options**, *Seconded by Jeff Rowe site #3*

**Motion to amend Rule 1.D.4. to read:**

Fencing shall be of wood, commercially manufactured vinyl fencing material, or commercially manufactured wood/plastic composite material, and finished with approved park colours See colour chart in the office. Vinyl, wood or wood/plastic composite lattice, or metal spindles are acceptable alternatives for panelling provided they are secured with a wood, vinyl, or wood/plastic composite frame. Gates can be constructed of wood, metal, vinyl or wood/plastic composite. Concrete or metal posts and concrete or metal cladding are not permitted. Chain link or other mesh type fencing is not permitted.

Metal post spikes or crushed rock may be used to secure posts in the ground. Cement or concrete is not permitted for securing posts.

**Passed by a show of hands**

**G. Notice of Motion #15: Revisit Election of Registrars / Scrutineers**, *Seconded by Laurie Styles site #243*

**Whereas** it is normal practice for the lead organizer(s) of registration, vote counting and scrutineering, to be appointed

**Therefore, be it resolved that:**

Moving forward, the person(s) who organize HHPA's registration, vote counting and scrutineering for General Meetings will be appointed by the Board of Directors.

Frances Toebaert # 204 put forward a motion to form a committee, but it was not permitted due to it being a separate issue and there already being a motion on the floor that speaks to the organization of registration and vote counting that must be dealt with first.

**Original motion passed as presented.**

**9. Board and Committee Reports – see Schedule A**

**President's Report**

**Bylaw's Committee Report**

**Vice President's Report**

**Social Committee Report**

**Treasurer's Report**

**Kidz Club Report**

**Special Projects Report**

**Clubhouse Enhancement Committee's Report**

**Park Enhancement's Report**

Frances Toebaert site 204: Concerned re missing Rules and Regulation report

Patty: The Chair of the Rules and Regulation Committee was asked for a report, but none was sent.

Frances: Wanted to share a thank you to the Rules and Regulations committee.

**The reports are filed as written**

### **10. Treasurer Report and Year-End Financial Report – *see Schedule B***

- It was noted by Kelly that although it was not possible this year, hopefully we will be able to have the AGM on the September long weekend next year.
- Regarding a depreciation report, Kelly replied that it is a good idea as we are an aging Park, and we should have this, however, it would need to come from the contingency fund and we would need to vote on this
- Regarding any overages, Kelly responded that we would handle any overages in a special meeting or budget meeting.

**The report is filed as reported**

### **11. New Business**

#### **A. Presentation of bylaw changes**

1. Notice of Special Resolution, Motion #8: Ratify change to Bylaw A.2. regarding total number of memberships. *Seconded by Gloria Hendrickson site #57*

*Whereas* HHP has 410 member sites that pay annual dues; and

*Whereas* language has been simplified to indicate that is the total maximum.

*Therefore, be it resolved that:* by a 75% majority of such members entitled to vote as are present in person or by proxy, that members ratify changes to Bylaw A.2. as written below:

Total Membership consists of a maximum of 410 voting and a maximum 410 non-voting members.
--

In favor = 124

Opposed = 0

Abstained = 0

**Motion passed**

2. Notice of Special Resolution, Motion #9: Ratify changes to Bylaw A.3. regarding members standing.

*Seconded by Carrol Smith site #96*

*Whereas* to simplify language and separate the second sentence to its own line;

*Whereas* it's the entire membership, not just the member that is in good or bad standing;

*Whereas* the addition of b is in line with not being able to have voting powers and line c. gives the board more leverage; and

*Whereas* a. and b. are concrete, 'may' has been used for c. to indicate the board has it as an option.

*Therefore, be it resolved that:* by a 75% majority of such members entitled to vote as are present in person or by proxy, that members ratify changes to Bylaw A.3. as written below:

A membership is deemed to be in good standing if said membership is not in default of any dues, fines, or other levies as set out by the Board and is in compliance with the Bylaws and/or Rules and Regulations.

A membership that is NOT in good standing:

- a. cannot attend, give a proxy, or vote at a General Meeting
- b. cannot second a member resolution or nominate a candidate, and
- c. may have their site services and gate card access provided by the HHPA withheld.

In favor = 124

Opposed = 0

Abstained = 0

**Motion passed**

3. Notice of Special Resolution, Motion #10: Ratify change to Bylaw A.4. re issuance of a single membership certificate and membership card per site. *Seconded by Penney Hook site #48*

**Whereas** A.4.c. is not accurate based on A.2., it has been removed. As confirmed with the Societies Act, members can be a voting member on one site and a non-voting member on another site and who votes can be interchangeable at each meeting; and

**Whereas** the current Bylaw A.4.a. is unclear. The proposed change is clear and supports the requirement for liability insurance.

**Therefore, be it resolved that:** by a 75% majority of such members entitled to vote as are present in person or by proxy, that members ratify changes to Bylaw A.4. as written below:

Applicants accepted for membership will be limited to acquiring a maximum of two (2) sites, subject to the following conditions:

- a. The membership is subject to acquiring and maintaining valid liability insurance for each site.
- b. HHPA will issue a single certificate and membership card per site.

In favor = 92

Opposed = 20

Abstained = 0

**Motion passed**

4. Notice of Special Resolution, Motion #11: Ratify change to Bylaw E.3. Voting and General Meeting Registration Times. *Seconded by Kathy McKinney site #197*

**Whereas** to simplify the language and clear up any confusion; and

**Whereas** to allow the board to change the start time of a meeting.

**Therefore, be it resolved that:** by a 75% majority of such members entitled to vote as are present in person or by proxy, that members ratify changes to Bylaw E.3. as written below:

At a General Meeting, each site has one vote. A member can register to vote at a General Meeting for only one site as the voting member. A voting member of a society has only one vote, as per the Societies Act.

A member in good standing may hold proxies for absent members who otherwise would be entitled to vote. Members in good standing are entitled to hold two proxy's total.

Registration at all general meetings will open no later than one hour prior to start and close no later than 5 minutes prior to start.

In favor = 89

Opposed = 25

Abstain = 0

**Motion passed**

## **B. Presentation of Rules and Regulation changes:**

### **1. Notice of Motion #12: Site Cleanliness.** *Seconded by Janice Stefanucci site #111*

#### **Motion to amend Rule 1.G.1. to read:**

Each member shall keep their site(s) safe, clean and free of weeds, clutter and debris at all times. This includes cleaning the RV exterior and keeping front road boundaries free of grass and weeds. Sites that are not cleaned up and maintained between the dates of May 1st and October 31st, are subject to a weekly fine for noncompliance until the violation is remedied (see R&R 10). The Board of Directors has the option to have the site cleaned by the Association and then billed to the member as per a fine. Arrangements may be made at the Board of Directors discretion to relax deadlines given in exceptional circumstances.

**Motion passed by a show of hands.**

### **2. Notice of Motion #13: Site Cleanliness re Garbage Pickup** *Seconded by Cliff Eagar site #220*

#### **Motion to amend Rule 1.G.2. to read:**

2. Garden refuse shall be bagged in clear plastic bags, paper 'garden waste bags' or plastic garbage bins (provided they are not too heavy) and deposited at site entrance for pickup. Non-transparent plastic garbage bags will not be picked up. Any other container(s) containing items other than garden refuse, will not be picked up.

**Motion passed by a show of hands**

## **B. Notice of Motion #14 Boat Storage Fees review as per Rule 7.C.** *Seconded by site Dawn Shigematsu #281*

*Whereas* Rule 7.C. states, "A fee for use of the Boat Storage area will be levied as agreed by the membership at the Fall Annual General Meeting. The fee will cover the full season – April through October." and *Whereas* currently boat storage fees are \$90.00 per season which is considered to be exceptionally low when compared to storage fees elsewhere (this may be due to the fact that the fees have not been reviewed or adjusted for many years).

***Therefore, be it resolved that:*** by a majority of such members entitled to vote as are present in person or by proxy, to approve increase to the boat storage levy to \$200.00 per season (which comes to less than \$30.00 per month).

**Motion passed by a show of hands**



#### **D. Notice of Motion #16 - presentation of Member Petition**

**Whereas** non-profit/society boards typically set direction and provide oversight to support a membership base;

**Whereas** in recognizing that the HHPA Board is not remunerated for their time and the expectations placed on the Board are immense;

**Whereas** in recognizing the level of responsibility and time currently required of the Board means that some members (example: working, children, etc.) are unable to adequately participate and that leaves membership representation at the board level unbalanced and is inequitable to those that may want to serve;

**Whereas** in recognition of the responsibility and time commitment of being on the board and reducing the hours of enjoyment of the park;

**Whereas** other Society-led member-based parks, such as Springs RV and Black Mountain Ranch also have Managers;

**Whereas** the value of our memberships, and therefore financial investments, have significantly increased;

And **whereas** we are a large park with aging infrastructure that needs attention;

#### ***Therefore, be it resolved that:***

The Board of Directors research and develop a proposal for hiring an Operations/General Manager to present to the HHPA membership at the Spring 2023 AGM. The proposal must include the cost to membership and a job description outlining the position qualifications, duties, and responsibilities of the role.
---

**Vote by a show of hands. Motion defeated.**

#### **12. Election of the Board of Directors – 3 openings to fill**

- Quick introduction of Kari-Lynn, Larry, Coreen with a short speech by each. Paul sent his regrets he could not make it today
- Votes cannot be cast prior to the time for voting on that item as per the agenda. Kelly checked and advised that there were papers inside the lockbox which she has now removed so they are not mixed in with the legally cast votes.

#### **Results:**

113 Votes Cast (4 votes spoiled)

Necessary for Election (majority) 57

Kari-Lynn Bruce received 92 votes

Paul LeBlevec received 69 votes

Coreen Bellis received 55 votes

Larry Sargeant received 64 votes

Elected to the Board of Directors for a 2-year term to begin at the close of the AGM:

Kari-Lynn Bruce, Paul LeBlevec and Larry Sargeant.

#### **13. Election of Registrars – N/A**

**14. Boat lottery draw if required – N/A**

**15. Introduction of HHPA Personal Information Protection Policy,** by Sharon Cross

**16. Good and Welfare**

- Appreciation dinner for staff discussed. Ideas should go through the Social Committee.
- Winter security discussed (Action: BOD will discuss releasing info re number of applicants and get back to her.)
- Information shared that Lynn, Roland, Frank and Glen were given an appreciation dinner for the pasta dinner
- Request for a legend re switches for the lights and fans in the clubhouse. Sharon Cross responded that there will be motion sensors installed to help with the situation.

**Frances: Motion to destroy the ballots by Frances. *Seconded by Amanda site #59***

**Passed by a show of hands**

**Patty: Motion to adjourn. *Seconded by Penny Hook***

**Passed by a show of hands**

**Meeting adjourned: 3 p.m.**

**Minutes prepared by: Kari-Lynn Bruce and Patty Warkentin**



## Schedule A - Reports

---

### President's Report:

As my first year on the Board of Directors comes to a close, it comes with mixed emotions. How could a year have come and gone already! One thing I can say for certain, I haven't been bored.

There have been many accomplishments over this past year, both tangible and intangible. I have requested each BOD member, as well as Committee Chairs, share reports so that, as a collective, it will provide members with a comprehensive report.

As President, my function has been about providing direction for the park and supervising the other officers in the execution of their duties. I am going to start with the latter. The team I have been privileged to work with these many months have been nothing short of amazing. The 'we can do this' attitude has been inspirational to say the least. As an often-overwhelming number of tasks continue to present themselves as needing our attention, without fail, I can count on someone stepping up to the plate and saying, "let me take care of that." Not once did I hear, "Not my job." These are busy people with family and lives outside of this park, but their dedication and commitment to the success of the park is nothing short of outstanding.

One example of this would be when we discovered that we had no HHPA Privacy Policy. The need for one was very apparent and long overdue. For various reasons, our current Privacy Officer was unable to put one together for us. When I approached Sharon (who was not a Privacy Officer at the time) if she could take on this task, she graciously stepped up to the plate and, as a result, we are excited to be presenting our brand new HHPA Privacy Policy to our members. Other examples would include stepping up to help with letters when the task became overwhelming, hours and hours on the phone to members whose liability paperwork was outstanding, many hours compiling lists for notifications re site cleanup and then the letters, responses and follow-up that followed. I could go on and on. To my astonishment, never did I have to beg or twist anyone's arm to make any of it happen.

A word to my team, buckle up... There is not a day that has gone by in the past year when I have not been grateful for you, you inspire me every day. Your commitment, your support, your feedback, your expertise, your willingness to give more than should be asked of you, all lead me to this conclusion, if I look good, it is only because I had you as my teammates and at my side every step of the way.

Directionally, I feel positive about where we are at and where we are going. In my April report I gave a crazy long list of aspirational goals. Were these goals met? Mission accomplished? Well, maybe not so fast.

After speaking at length with the Board members who are going into their second term, I believe I can speak for more than just myself. Are we going to simply pat ourselves on the back and say we accomplished everything we set out to do? Not yet. Did we come up short from time to time? We did. Are we proud of the work we did accomplish? We are. Are we going to do our best to build on

past successes, while taking numerous lessons learned into the 2022-23 season? That is our goal, and I am optimistic and excited for what all might be possible in the season ahead.

Once again, my deepest gratitude goes out to all members that volunteer their time and talents, from the gardeners to the committee members and Website designers. This includes our newest committee, Club House Enhancement. Thank you for seeing a need and simply stepping up to the plate. The June 12<sup>th</sup> member's meeting with the Rules and Regulations committee was very successful and the Bylaws committee will have a small sample of its work presented at the AGM. The Social Committee continues to do a great job of ensuring we have opportunities to gather together for fun and entertainment, adding to the warm, friendly and fun atmosphere of our park. To all of you, your support and commitment towards the betterment of our park has not gone unnoticed and I hope you know how much you are appreciated.

While I don't want to start naming individual names for fear of missing some, I do want to say thank you to Susan Grimmer, who took over the running of the Kidz Club during a difficult time and is now retiring from that position. There are many parents (and grandparents) so grateful for the time you gave. Thank you!

A shout out to our park staff who have been very accommodating, whatever the need. Our Caretakers often (like pretty much every day) work outside of their normal hours and sometime are even called upon on their day off... not to mention the calls they respond to in the middle of the night! Lynn has had many new processes thrown at her over the past year which can be quite a challenge and yet is still smiling every time I see her. Our staff's commitment to the park and its success, is undeniable. We can't thank you enough.

In close, I'll leave you with a thought, starting with a quote from one of Lucy Maud Montgomery's books. "Tomorrow is a new day with no mistakes in it." With the past behind us, we are about to start on a new chapter yet to be written. How we write this chapter, and what part we play, is up to us.

Patty Warkentin,  
President

### **Vice President's Report:**

Hello fellow members:

As this is the culmination of my 2-year term on the current board as well as a 2-year term on a previous board. I would just like to say it has been a privilege to have been able to do my best for our membership during my time.

As Vice President, Operations Manager and Privacy Officer in both of my terms on the board of HHPA, I have taken my responsibilities very seriously and worked to the best of my ability in respects to all my job titles.

The last 2 years has been rather challenging in respects to COVID and all the ramifications that occurred during that time. As well, this past year, has also been difficult due to working with a new board that feels that everything in this park needs to be overhauled as quickly as possible as it is not operating as

well as they would like. I do believe strongly in change however, I also feel that Rome was not built in a day, so please let us take our time and remember why we all bought into this park.

In my role as Operations Manager, I faced many challenges and because of the help and hard work of Frank and Rolland we were able to accomplish many jobs that needed to be looked after. Some of those jobs were,

- 1) Organizing and installation of the new fire suppression system throughout the park, to protect our park and hopefully we will never have to use it.
- 2) Installation of an emergency backup generator system for the water supply. This is needed to supply our park with water if there is a power outage i.e., fire hydrants etc.
- 3) Upgraded replacement of main water pump system
- 4) The planning and installation of a security system for the clubhouse and the office.
- 5) Upgraded the internet speed to the office and clubhouse to increase efficiency and security.
- 6) Replacement of the rotted power pole that supplies the main power to the park.
- 7) As well as many numerous other problems that would come up on a day-to-day basis.

In closing, I would like to thank Lynn, Frank and Rolland for all the work they continue to do for this park even through all the obstacles they have had to face. Our park would not be what it is without their dedication and loyalty to all members.

Personally, I would like to wish all members well and hope that our park once again becomes unified as it was in the past.

Sincerely,  
Bob Walters  
Vice President, HHPA

### **Special Projects Report:**

It has now been a year that I have been elected to the Board of Directors. My term is for two years and I look forward to working together with new board members over the next year moving the park forward in a cooperative manner. Personally, I have found a tremendous change in the overall park atmosphere in the last year. I say this because there have been so many members that have taken the time to thank myself and other board members for what we have accomplished and how they feel there is now peace in the park.

In my last report I said that I promised that I would work towards better communication opportunities between the members and the board. That has been achieved with the new, improved website, a Board email address that bypasses the office administration [bod@harrisonholidaypark.com](mailto:bod@harrisonholidaypark.com) and an official HHPA Facebook Announcements page was introduced, despite initial resistance from some board members. The FB page is now reaching approximately 50% of members with important information, announcements and updates. It is a great way to stay informed and I encourage all members to apply to join HHPA

Announcements on Facebook, <https://www.facebook.com/search/top?q=hupa%20announcements>. Comments are turned off so that it is an information platform and not a public forum.

Another highly informative instrument is the new and improved, secure, website. If you want to keep up with what the board is doing, please join the website <https://harrisonholidaypark.com/> and check out the Board of Directors minutes in the member's only area. Also, if you are selling your membership and/or RV, there is a great section where you can easily create your own ad with photos and a write up. As well there is a social calendar, important contacts, pool hours, news and events, forms, committee contact info and much more.

As well, I told the membership that I would not shy away from standing up for what I believe is fair and true. At times, this was definitely a challenge, not just for me, but for some of my fellow board members as well. But in the end, I believe it is working out.

Originally my role was Park Liaison. There were some changes with the board early in the term and we became six board members. The role of Special Projects was added to my duties. As a result of more internal changes within the board, Park Liaison was transferred to another board member. Then towards the third quarter of the term the board became five and the workloads increased even more. Many duties were already being shared, and that now increased even more. For the most part, board members stepped up and pitched in overlooking our 'official' titles. As a result much has been accomplished, yet there is much more to do.

My first Special Project assigned to me is the foundation settling of the office. This is not a new situation. In 2012 a Geotechnical Engineer was hired to report on the situation. He indicated that some temporary shoring had been previously installed but also noted that a beam post had been removed. One option presented was to add more shoring and beams. Ten years later in 2022 the same engineer was called back and noted that the settlement has been continuing. He recommended a structural engineer be hired to provide recommendations and options. A Structural Engineer has been hired and we expect his report very soon. In the meantime in the interest of staff and public safety the large window on the west side has been boarded up. The engineer commented at our site meeting that the overall integrity of the foundation is in fairly good condition except for the settling, resulting in two foundation cracks approximately 1/4" to 3/8" at the top, tapering down to zero at the bottom. Cracks are located on the West and North

elevations. The engineer's opinion is that there is not a concern that the building will collapse as a result of the long-term settling. Monitoring of further settling has begun. Future options will depend on what the Board and membership decides together once options and costs are established.

Another special project I am in charge of is the clubhouse exit landing and stairs built last year. There are some minor changes to be made to satisfy code requirements for buildings that are used for assemblies. Frank and I will be working together to rectify this likely in October. It currently isn't unsafe, but needs some improvements.

I have also noticed other areas of concern that aren't safe and will be addressing those as well.

The third special project that is currently being handled by me is the fuel supply portion of the back-up generator project. The generator installation failed Technical Safety Inspection for improper sized propane supply tank. The deadline to rectify was not met so I volunteered to take over the project. Sharon Cross (board member) and I are now working together to procure estimates for natural gas supply linked from the clubhouse. We will compare that cost to the expected cost of \$4,500 to \$5,000 required to meet propane

supply tank requirements as set out by the inspector. The deadline has been extended and I continue to be in contact with the inspector.

We have an aging infrastructure with many components that will need replacing as time goes on. We, as an association, need to prepare for these expenditures by planning. We need to identify, catalogue, and determine the life expectancy of these components and have a financial plan associated with the Contingency Fund so that when the time comes to replace certain items, we already have the funds in place, avoiding substantial special assessment levies. This is no small task, but one that I would like to see occur over the next year. This would require the assistance of a firm that specializes in depreciation reports.

As a self managed park so many items fall in the laps of the Board of Directors. As a result, when we start exploring how things are done, how they have been done in the past, and how they can be improved moving forward in a progressive manner, we realize how big these tasks really are. We need help.

Much of that help has come in the way of volunteers. I want to thank them for all of their efforts. I am hoping that once we have a proper volunteer waiver available that we can enlist the help of so many more members. We have so many experienced people with a wide variety of talents and skills. Remember, this is your park and with your help it can shine.

Thank You,  
Dana Vandecasteyen  
Special Projects

### **Park Enhancement Report:**

Dear Members,

This has been a very busy year for me personally as I was still working when I took the position on the BOD. I was so very grateful for the wonderful staff & volunteers that worked with me as I tried to better understand the roll I was taking on as Park Enhancement. I have enjoyed working with, and getting to better know, the staff and fellow board members alike.

The winter went by rather quickly and we did our best to deal with several lingering issues that needed to be rectified, letters that still needed to be addressed, and other information that surfaced that had not yet been dealt with, that became our priorities.

When spring came along and the park began to open, other tasks began for me. I am so grateful to Pam & Ken for volunteering to work on the gardens again this year. The volunteer work Pam & Ken have done is beautiful! Thank you, Ken, for building the trellises for the roses. They were much needed and look great! The two front gardens were re-designed by Frank & Roland and planted by Pam & Ken. They look so much tidier now.

I was approached early in the season by Darnell & Letti to see if they could clean up the kitchen in the clubhouse... which then turned into a storm of ideas and hence the "Clubhouse Improvement Committee" was struck. The library & shelving were moved to the clubhouse, with special thanks to Donna for channeling her library skills. Thank you to Paul who built the carts for chairs and tables, you truly have a talent. As soon as we have the proper waiver in place we can proceed with the building of storage in the back area while doing our best to use materials we can re-purpose... so if you are

approached by someone while removing your old fence it is because "we have a plan for it." hahaha. The CI Committee recruited many more volunteers, all of whom have donated countless hours of their time to making these changes possible, so a HUGE thank you to all who have given their time and donations to make our common space an area we want to gather in and use. To date there has been approx. \$2,800.00 raised in donations and fundraisers to be used for the betterment of the clubhouse and a fireplace and seating area. GREAT JOB to all the ladies and gents involved!

This position has taken more volunteer time than I had expected, so I used that as my excuse to retire this summer.... so "THANK YOU" HHPA.

With us being short a few board members we have tried to share the load. Titles became less important than the tasks that needed to get done. I was asked to be a second Privacy Officer. I accepted. I was asked if I could take over the task of putting a PIPA Policy together for our park, which I also accepted. It has taken a number of months and many drafts, but I am proud to say we now have a guideline to follow for the future, which will serve to protect all members' privacy.

We have worked on letters together, minutes together, and special projects together, and I can truly say that this is a group of people that are dedicated to all members, and to our park. I am so grateful to our President Patty for all her guidance and support, and I am pretty sure she is Super Woman in disguise!

I have had the pleasure of working with Lynn to help her catch up with delinquent Liability Insurance. There were about 100+ lots that had not supplied the office with a copy. This turned into days of calls and several more follow-up days of calls. While it is still not 100%, I am happy to say we are down to about 12-13 outstanding lots yet to submit a copy to the office. Thank you to all members who have submitted your copy. PLEASE keep the office up to date. It would make Lynn's job so much easier if she didn't have to chase you.

I also had the task of wearing the "weed patrol" hat. This turned into hours of site inspections for Kelly and I. I would like to thank all of the members who are following our obligations as a member and strive to keep our lots & park beautiful.

I am working on quotes for some lighting improvements and hope to have this task completed during the fall months. I am also working on a few special projects with Dana and Frank like the Fuel supply to the generator and also to find a solution for the fans in the washrooms. These tasks should hopefully be completed this fall or winter.

I want to close by saying a huge thank you to all our staff - Lynn, Frank, and Roland, for everything you do, on and off the clock. Your commitment and years of service to the members and park are nothing short of outstanding! I look forward to working with you again for another year.

And to ALL the volunteers, THANK YOU! ... Like a wise woman said, "It takes a village."

Thank you,  
Sharon Cross  
Park Enhancement



### **Bylaws Committee Report:**

The Bylaws Subcommittee has completed a thorough review of the entire HHPA Bylaws and has provided the board with our bylaw change proposals. We spent over 100 hours pouring over the Bylaws, looking at other like-association's bylaws, and reviewing the Societies Act in our deliberations on the proposed changes. We worked together, played 'devil's advocate,' and reviewed each line item through different lenses to determine the impact of each bylaw. We look forward to the board's plan in sharing the proposed bylaws with you all.

### **Kidz Club Report:**

The Summer of 2022 at Kids Club was great. We have many lovely families in our Campsite community, and it is such a pleasure getting to know so many of you at the Kids Club events.

Right now we are planning our end of the season Long Weekend Bike Parade. This is an annual event that has been happening in the park for many years and is a real staple to mark the end of summer! The list of activities we did this year was really diverse and we tried to find a variety of things to do so that there was something that would interest all our kids and their different personalities.

We did Baseball skills in the park, Campfire & S'mores night, Scavenger Hunt, Colouring Contests, Mini Golf Tournament, Movie Night and we had a fantastic concession this year. The list can go on and on!

I would like to give a few specific shout outs to people who really stepped up and helped out this summer. Trisha Van Der Kley and her family helped plan and run a few events this summer and they really engaged with the kids. Penny Code also needs to be acknowledged for planning the Halloween event that is always such a blast for the kids (and adults). Doug Leitch saved the Movie night with his willingness to step up and help. The event could not have happened without him and his skills. These volunteers did a fantastic job and their time and energy was really appreciated. I would also like to thank everyone who buys stuff from the kids at the Concession Stand. It really makes them feel special and a valued part of the park when you purchase an overpriced Gatorade or Freezie from them. These kids are also learning life skills doing these things and that is all thanks to the community in the park who support the kids.

Sadly, this will be my last year running and leading Kids Club. I notified the HHP Board earlier this year that it has been a pleasure participating and I was happy to step up and lead Kids Club while we all navigated the Covid Pandemic, but I now feel that most things in that park have returned to normal and I am hoping that the same can happen with Kids Club. I however simply can't take on this comment going forward. I am excited to seeing all of you around the park at different events and activities. It will be a joy to watch our kids grow, change and make memories together here at Harrison Holiday Park.

Thank you,  
Susan Grimmer

## **Social Committee September 2022 Report:**

2022 was a very successful year for the Social Committee. Things pretty much returned to normal after basically shutting down for 2 years due to the COVID outbreak.

The year started in April with our Welcome Back Social/Games night.

May long weekend was our first dance, which was very successful, as everyone said the band was phenomenal, one of the best that we have ever had.

In June, we held our first Artisan market which was a success.

July followed with another dance, a horseshoe tournament, a golf tournament, a karaoke night and a movie night for the kids which we supported through the use of our new movie projector.

In August, we held the very popular Halloween in August which is a big hit with kids and adults alike. This was followed by another dance outdoors at the basketball court. We also reinstated the Italian Pasta night, which received great reviews.

Our final dance of the year was on the long weekend in September, and the turnout was the biggest of all the dances this year.

We held our 2023 Planning meeting on Saturday, September 3rd and have a full slate of events planned for next year (more details to follow in the New Year).

Thank you to our incredible group of volunteers !! Without their involvement and support, none of the events would take place. Please consider helping out. Your support would be very much appreciated

Gerald Arksey,  
HHP Social Director,  
[hpsocialdirector@gmail.com](mailto:hpsocialdirector@gmail.com)

---

## **Clubhouse Enhancement Committee Report:**

We have had a successful start to our newly formed Clubhouse Enhancement Committee thanks to the many volunteers who stepped up over the season to pitch in. We have raised approx. \$2800 to help with our planned projects.

To date the kitchen and social room have been thoroughly cleaned and/or reorganized. Donna Helland-Sakich and her team of volunteers went through all the books, DVD's and VHS tapes in the library and chose those in the best condition to be moved to the new library location in the clubhouse with the exception of the VHS videos which were either recycled or posted on Marketplace.

Much thanks to Rose and Stan Torget for their large and generous donation of nearly new books. We hope members enjoy the new library set up and kindly remind members to please return the

books, once read, for others to enjoy. We plan to expand the library with a children's shelf. We have rid the kitchen of broken or old items and will be in discussion with the board to update and replace items with food safe standards.

Fundraising was commenced to buy some new larger priced items such as a smart TV. Since then, Ron Saebels has donated a 70" Smart TV with mount that we hope will be installed before season's end. We are planning to refresh the back area with a new coat of paint and will be asking volunteers for a work party. Date to be announced.

We have cleaned out the coat closet, that is never used for coats, and are repurposing it for table storage. Big thanks to Paul Bissky for designing table storage. It's a very easy design to use.

We are also designing chair storage for the back wall and will be enhancing the current chair storage to allow for a more pleasant visual at the back of the hall when it lines up to mimic the rustic walls around the stage. There will be additional storage created above the chair storage with the new TV centered and mounted on the wall.

We are also looking to have an electric fireplace installed with a timer. A member in the industry is currently looking at obtaining a unit at a reduced rate. It will also require professional installation.

Our last project we are working on is a memory wall. Thank you, Carol Lavallo, for all the historic memorabilia.

We want to thank the many members who stepped up to help with the cleaning, garage sale and silent auction. In particular Judy Hackel, Donna Cima, Barbara Mazzega and Graham and Louise Bruce and all the members who donated garage sale and auction items. The list is long.

A special shout out for the beautiful artwork currently or soon to be displayed courtesy of Dana V, the Grimmer family and Doug Abernethy.

In closing, please do not hesitate to reach out to us if you have any questions, suggestions or skills that may help us.

Respectfully Submitted by Co-chairs,  
Letti Forsyth 240  
Darnell Bloom 260

## *Schedule B – Treasure’s Report & Year End Financial Report - Hedden Chong LLP*

I joined the HHPA Board in January of this year and am completing the end of my first year of two years. There are so many things that need to be taken care of in the park and office on a day-to-day basis you just can’t even imagine. From daily emails between the board members with some subjects that can take days/weeks & even months to resolve, to my role as Treasurer processing staff payroll, authorizing vendor payments, coordinating with the staff on quotes and purchases, weed patrol & letters to members, formatting of all packages that go out to the membership, revamping all of the forms in the office to make sure the wording is in line with our Rule & Regs & Policies, reviewing the liability insurance process in the office etc.... I could go on for hours.

Currently the park board model is referred to in the Societies Act as a Working Board of Directors which means that we provide governance over the park, but we are also expected to “work” as board members to ensure all the tasks of the “Park” and day to day business operations happen. This means all of us are working at this daily anywhere from 4 to 8 plus hours per day 7 days per week depending on our availability. Based on the size of this park this model is heading down the path of board/volunteer burnout and when that happens the park and staff will suffer greatly. It is important when asking for volunteers, that volunteers on the board bring the skills needed to keep this park staying current and moving forward in this ever changing fast pasted world we live in. As a board we have worked on striking specific Ad Hoc committees the year to assist in some of the tasks for the board and utilize the knowledge and strengths of our members in the park. These committees have one board member at minimum sit on them to ensure board oversight remains in place. We are looking for dedicated board members with construction, management, office skills, web site etc. to join our team and keep this park moving forward.

Moving on to the finance piece of my report. This past year we have appointed a new accounting firm Hedden Chong LLP to prepare our annual financials. Please see the attached pages 27-33 of the AGM package for their reports. For a detail on some larger expenses incurred for the period ending April 30, 2022, please refer to page 6 of their report or page 33 of the entire AGM package for the accountant’s report for a list of these items. The largest expenses were the replacement of the Hot Water Systems in the satellite bathrooms \$10,517. The replacement of the metering pole out at the entrance to the park for \$8,584. The installation of our new water suppression system in the park in the event of a power outage/fire to help protect our park \$18,633 along with some smaller items as well.

Page 29 of the AGM package Finance Section gives a snapshot of our Financial Position on April 30, 2022.

Page 30 of the AGM package Finance Section gives a snapshot of our Income vs Expenses on April 30, 2022, and shows a NET asset surplus on April 30, 2022 of \$24,258.00 that we will need to vote on to allocate to the contingency fund. We are in an aging park and every year there are items needing repairing and replacing and many items to date have not been accounted for when we do our budget for the year. It is important to keep a healthy contingency fund to allow for when these things happen. If you have any questions about the financials, please direct them to [treasurer@harrisonholidaypark.com](mailto:treasurer@harrisonholidaypark.com) and I will do my best to answer them or reach out to our Accountants on your behalf.

Kelly Stanoffsky - Treasurer - HHPA

**HARRISON HOLIDAY PARK ASSOCIATION**  
**COMPILED FINANCIAL INFORMATION**  
**FOR THE YEAR ENDED APRIL 30, 2022**

	<b>PAGE</b>
<b>COMPILATION ENGAGEMENT REPORT</b>	1
<b>FINANCIAL STATEMENTS</b>	
STATEMENT OF FINANCIAL POSITION	2
STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS	3
STATEMENT OF CASH FLOWS	4
NOTES TO THE FINANCIAL STATEMENTS	5 - 6

#104 - 3989 HENNING DRIVE  
BURNABY, BC V5C 6P8  
TELEPHONE: 604-320-5850  
FACSIMILE: 604-291-1601

## COMPILATION ENGAGEMENT REPORT

To the Board of Directors of Harrison Holiday Park Association

On the basis of information provided by the Society's Board of Directors, we have compiled the statement of financial position of Harrison Holiday Park Association as at April 30, 2022 and the statements of operations and changes in net assets and cash flows for the year then ended, and Note 2, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

The Board of Directors is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standards on Related Services (CSRS) 4200, Compilation Engagements, which requires us to comply with relevant ethical requirements. Our responsibility is to assist the Board in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by the Board. Accordingly, we do not express an audit opinion or review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

**August 9, 2022**  
**Burnaby, BC**

**CHARTERED PROFESSIONAL ACCOUNTANTS**

**HARRISON HOLIDAY PARK ASSOCIATION**

**STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS  
FOR THE YEAR ENDED APRIL 30, 2022**

	<b>General Fund \$</b>	<b>Capital Asset Fund \$</b>	<b>Contingency Fund \$</b>	<b>2022 \$</b>	<b>2021 \$</b>
<b>REVENUE</b>					
Annual dues	574,902	-	30,258	605,160	546,940
Extra assessment - Cable	67,240	-	-	67,240	63,960
Interest income	1,480	-	-	1,480	11,080
Other revenues	22,945	-	-	22,945	27,731
	<b>666,567</b>	<b>-</b>	<b>30,258</b>	<b>696,825</b>	<b>649,711</b>
<b>EXPENSES</b>					
Accounting	6,078	-	-	6,078	8,295
Amortization	-	24,657	-	24,657	29,799
Bank charges and interest	295	-	-	295	290
Cable expense	67,130	-	-	67,130	65,563
Insurance	31,599	-	-	31,599	27,180
Legal	13,253	-	-	13,253	2,490
Office	12,886	-	-	12,886	16,846
Property taxes	137,317	-	-	137,317	136,151
Repairs and maintenance	80,833	-	-	80,833	99,253
Telephone	8,958	-	-	8,958	7,544
Utilities	101,883	-	-	101,883	96,211
Vehicle expense	19,379	-	-	19,379	14,807
Wages and employee benefits	136,581	-	-	136,581	133,103
	<b>616,192</b>	<b>24,657</b>	<b>-</b>	<b>640,849</b>	<b>637,532</b>
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES</b>	<b>50,375</b>	<b>(24,657)</b>	<b>30,258</b>	<b>55,976</b>	<b>12,179</b>
<b>NET ASSETS, beginning of year</b>	<b>386</b>	<b>2,164,689</b>	<b>426,543</b>	<b>2,591,618</b>	<b>2,579,439</b>
Capital asset additions (Note 3)	(53,855)	53,855	-	-	-
Special projects	27,352	-	(27,352)	-	-
<b>NET ASSETS, end of year</b>	<b>24,258</b>	<b>2,193,887</b>	<b>429,449</b>	<b>2,647,594</b>	<b>2,591,618</b>

(The accompanying notes form an integral part of these financial statements)

**HARRISON HOLIDAY PARK ASSOCIATION**

**STATEMENT OF FINANCIAL POSITION  
AS AT APRIL 30, 2022**

	<b>General Fund</b>	<b>Capital Asset Fund</b>	<b>Contingency Fund</b>	<b>2022</b>	<b>2021</b>
	\$	\$	\$	\$	\$
<b>ASSETS</b>					
<b>CURRENT ASSETS</b>					
Cash	293,807	-	429,449	723,256	68,271
Term deposits	-	-	-	-	516,996
Accounts receivable	-	-	-	-	9,552
Inventory	1,125	-	-	1,125	1,149
Deposits	3,000	-	-	3,000	-
	297,932	-	429,449	727,381	595,968
<b>PROPERTY AND EQUIPMENT (Note 3)</b>					
	-	2,193,887	-	2,193,887	2,164,689
	297,932	2,193,887	429,449	2,921,268	2,760,657
<b>LIABILITIES</b>					
<b>CURRENT LIABILITIES</b>					
Accounts payable and accrued liabilities	54,114	-	-	54,114	71,368
Payroll remittances payable	3,235	-	-	3,235	2,999
Prepaid dues and fees	214,218	-	-	214,218	91,455
Wages payable	2,107	-	-	2,107	3,217
	273,674	-	-	273,674	169,039
<b>NET ASSETS</b>					
<b>INVESTED IN CAPITAL ASSETS</b>					
	-	2,193,887	-	2,193,887	2,164,689
<b>INTERNALLY RESTRICTED NET ASSETS</b>					
	-	-	429,449	429,449	426,543
<b>UNRESTRICTED NET ASSETS</b>					
	24,258	-	-	24,258	386
	297,932	2,193,887	429,449	2,921,268	2,760,657

APPROVED BY THE DIRECTORS:

DIRECTOR: 

DIRECTOR:  Sept 9/2022



HARRISON HOLIDAY PARK ASSOCIATION

STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED APRIL 30, 2022

	2022	2021
	\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Excess of revenue over expenses for the year	55,976	12,179
<b>NON CASH ITEMS</b>		
Amortization	24,657	29,799
	80,633	41,978
<b>CHANGES IN NON-CASH WORKING CAPITAL</b>		
Accounts receivable	9,552	1,430
Inventory	25	(274)
Deposits	(3,000)	1,189
Accounts payable and accrued liabilities	(17,255)	(18,692)
Payroll remittances payable	236	(4)
Prepaid dues and fees	122,763	(67,455)
Wages payable	(1,110)	1,258
	191,844	(40,570)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Acquisition of property and equipment	(53,855)	(14,298)
<b>INCREASE (DECREASE) IN CASH</b>	137,989	(54,868)
<b>CASH, beginning of year</b>	585,267	640,135
<b>CASH, end of year</b>	723,256	585,267
<b>CASH, CONSISTS OF:</b>		
Cash	723,256	68,271
Term deposits	-	516,996
	723,256	585,267

(The accompanying notes form an integral part of these financial statements)

# HARRISON HOLIDAY PARK ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED APRIL 30, 2022

---

### 1. NATURE OF OPERATIONS

The Harrison Holiday Park Association (the "Association") is a not-for-profit organization registered under the Society Act of the Province of British Columbia on October 21, 1974 and provides recreational services to its members.

### 2. BASIS OF ACCOUNTING

The basis of accounting to be applied in the preparation of the financial information is on the historical cost basis, reflecting cash transactions with the additions of:

- Accounts receivable less an allowance for doubtful accounts.
- Inventory accounted for at cost on a weighted average cost basis.
- Investments recorded at cost.
- Property and equipment recorded at historical cost and amortized over their useful life.
- Accounts payable and accrued liabilities.

**HARRISON HOLIDAY PARK ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED APRIL 30, 2022**

**3. PROPERTY AND EQUIPMENT**

	COST	ACCUMULATED AMORTIZATION	NET BOOK VALUE	
			2022	2021
	\$	\$	\$	\$
Land	1,892,800	-	1,892,800	1,892,800
Buildings	513,199	369,782	143,417	149,394
Computer equipment	3,667	2,794	873	378
Equipment	127,140	120,174	6,966	8,708
Other	365,971	216,140	149,831	113,409
Vehicles	51,389	51,389	-	-
	2,954,166	760,279	2,193,887	2,164,689

	2022	2021
Asset Additions are comprised of the following:		
	\$	\$
Fencing	2,428	-
Fire hydrant installation	4,751	-
Landscaping	4,021	-
Laptop	787	-
Laundry room upgrade	-	9,398
Plumbing and heating - hot water system for bathrooms	10,517	-
Powerline replacement	8,584	-
Sand separator system	4,134	-
Shop awning	-	4,900
Water suppression system	18,633	-
	53,855	14,298

**4. COMPARATIVE FIGURES**

The financial statements for 2021, which are presented for comparative purposes, were compiled by another chartered professional accountant.