
BOD Special Meeting Minutes

Harrison Holiday Park Association
Via ZOOM
August 21, 2023 @ 7:00 pm

Board Members:

President	Patty Warkentin
Vice President	Sharon Cross
Secretary	Letti Forsyth
Treasurer	Kelly Stanoffsky
Special Projects	Vacant
Park Liaison	Larry Sargeant
Park Safety and Enhancement	vacant

Visitor: Curtis Litle, Contractor by trade, HHPA member in good standing.

Purpose of meeting: On August 23, 2023, Paul Leblevec, from our HHPA Board of Directors resigned, effective immediately.

Bylaw D.6. states...Each Director shall be elected at an Annual General Meeting to hold office for two years. Any vacancy on the Board may be filled by appointment by the remaining Directors and the Directors so appointed shall serve until the expiration of the term of the vacating Director.

Meeting called to order at 6:07

After introductions, Curtis shared with the board his credentials and work history. Curtis is a business owner and general contractor. He has worked with many trades and had employees. He also shared what he hoped to be able to contribute as a board member, including an assessment of our aging buildings and a plan to address concerns. This was followed by many questions the board had for Curtis, and then opportunity given for him to ask questions of the board.

Curtis was then excused from the meeting to give opportunity for the board to discuss and vote.

Motion: In accordance with Bylaw D.6., we, the Board of Directors, appoint Curtis Litle to replace Paul Leblevec for the remainder of Paul's term. Appointment to be effective immediately.

Vote = 5 Yes, 0 No. Passed unanimously.

Note: Paul Leblevec served on the board just short of one year of his two-year term. Curtis Litle will serve until the expiration of Paul's term being the Fall of 2024.

Curtis was brought back to the meeting and informed that the vote to appoint him as a board member to replace Paul Leblevec for the remainder of Paul's term, was successful. The board extends a warm welcome to Curtis, and we are so pleased that he has agreed to be part of the team.

Action Items:

- Secretary will send Curtis the confidentiality form to sign prior to his attendance at our next board meeting.
- Treasurer will set Curtis up with a board email once the confidentiality form has been signed.
- President will prepare a memo to inform the membership.

Meeting adjourned at: 7.08

Prepared by: Letti Forsyth, Secretary