

Harrison Holiday Park Association GM Minutes  
Saturday, April 13th, 2024 @ 10:00 am  
HHPA Clubhouse

**Board of Directors:**

President, Letti Forsyth

Special Projects, Curtis Litle

Vice President, Linda Costain

Liaison, Larry Sargeant

Treasurer, Kelly Stanoffsky

Park Enhancement and Safety, Ron Wallace

Secretary, Frances Toebaert

Past President, Patty Warkentin

1. **Call the meeting to order** - Start time 10:02am - President: Thank you to our registration coordinator Kari his team volunteers.
2. **Introduction of the Board of Directors, Chairman of Tellers Kari Lasasnen and Timekeeper** Special Projects, Curtis Litle. Rules of timekeeping explained by President. The time limit will be 2 minutes per speaker we can vote on this unless the membership votes to give more time. At 1 minute 45 seconds, there will be a 15 second warning.
3. **Motion to conduct the meeting as per Robert's Rules of Order.** *Secoded by Lot 91.* Members asked to turn their voting card in if they need to leave before meeting is over so a quorum can be maintained. Reminders of process and decorum. 2-minute time limit for speaking and each member can speak a maximum of 2 times per motion. *Motion passed by show of hands.*
4. **Ascertain a quorum** - 65 present in person / 27 present by proxy / 15 non-voting members.
5. **Motion to accept the agenda as presented in the pre-meeting package.** *Secoded by lot 182 Approved as written by show of hands.*
6. **Approval of previous meeting minutes: September 2,2023 AGM.** *(Schedule A of agenda – Separate Attachment) Secoded by lot 397 Approved as written by show of hands.*
7. **Reports:** *(Schedule B of agenda)*
  1. President's Report, page 3/4
  2. Vice President's Report, page 4/5
  3. Liaison's Report, page 5
  4. Special Project's Report, page 6
  5. Park Enhancement & Safety Report, page 7
  6. Social Club's Report, page 8
  7. 50<sup>th</sup> Anniversary Event Report (Pending Member's Approval), page 7

*Motion to accept Reports to be filed as presented in the pre-meeting package Agenda Schedule B of agenda - Passed as written by a show of hands.*

**8. Treasurer's Report and Budget** (Schedule C of agenda, page 9 to 14)

Motion to accept Treasurer's Report Current Operation Budget Review for May 2023-2024 as presented in the pre-meeting package Agenda (Schedule C of agenda) – Passed as written by show of hands.

**2024/2025 Budget:**

Motion to accept the 2024/25 budget as presented. *Seconded by lot 48. Passed as written by show of hands.*

**Treasurer Motions:**

**Unexpected/Unbudgeted Expense Evergreen Oval Electrical Repairs May 2023**

At the start of the opening season last year (May 2023) we had to call Norich Electric for assessment and underground repairs, including replacement of aging wiring in Evergreen Oval. \$15,000 was for Norich Electrical work and the balance was for supplies and paving for a total of \$20,012.14. Please refer to the Budget vs Actuals spreadsheet for May 2023 – April 2024. At the time of this report, we are hopeful there will be enough funds remaining from the current budget to cover these costs.

**Motion #1** – I would like to propose a motion that we use the remaining balance of funds in the current 2023/2024 operational budget on April 30, 2024, to cover the costs of the Evergreen Oval electrical Repairs of \$20,012.14 with any shortfall to come from the Contingency Funds with a combined total from both bank accounts not to exceed \$20,012.14.  
*Seconded by Lot 91. Passed as written by a show of hands.*

**Motion 2 – Contingency Spend – Phase 3 Final Eagle Satellite Shower Renovations** – To spend \$22,000.00 from contingency funds to complete the final phase 3 of the HHPA bathroom shower renovations to the Eagle Satellite washrooms. *Seconded by lot 182. Passed as written by show of hands.*

**Motion 3 – Levy #1 – 50<sup>th</sup> Anniversary Celebrations \$30.00 per site** - To charge members a one-time \$30.00 levy for the 50<sup>th</sup> Anniversary Celebrations of Harrison Holiday Park Association. *Seconded by lot 123. Before the vote, it was noted that the dance on June 30 be removed from the 50<sup>th</sup> Anniversary Celebrations as this is funded by the Social Committee. Passed as written by show of hands.*

**Motion 4 – Levy #2 – Well Pump Upgrade to Second Well System \$50.00 per site.** *Seconded by lot 48. Motion by Lot 123, that up to \$20,500.00 be provided from the Contingency Funds to*

pay for well #2 pump upgrades. *Seconded by Lot 323. In Favour: 64 Against: 17 Abstain: 1  
Passed as written by show of hands.*

## **9. New Business**

**Notice of Motion: To ratify amendment to Rule 6. with an addition, 6.G.** *(Schedule D of agenda)*

6.G – Memberships for sale may only be listed on the Harrison Holiday Park Website. Members may not list their memberships for sale on MLS or social media sites such as Facebook Marketplace Craigslist Kijiji etc. - *Seconded by lot 182. Lot 266 called question after lengthy discussion. Failed as written by show of hands.*

As the first motion failed, Motion Two was proposed as written in Schedule D of agenda.

6.G – Once Members have followed the HHPA Procedure for Sale of Membership, members may also list their memberships for sale on social media sites such as Facebook, Facebook Marketplace, Craigslist, Kijiji, etc. Prior to using an outside site to advertise the sale of their membership, the member must follow rules 6. A&B. The selling member must submit an original copy of their listing or advertisement, including any updates, to the BOD for pre-approval prior to listing to ensure that it is accurate and compliant. Members will not be permitted to post any "For Sale" signage on or outside the HHPA Property other than what is allowed under Rule 1.H. Signs. Members must ensure viewing guests comply with Rule 3.C. Guests of Member. Members may not list their membership with a Real Estate Agent. – *Seconded by lot 96. Motion Two Passed by show of hands.*

## **10. Good and Welfare discussion:**

Request from Lot 166 to increase the maximum width of an awning from 12' to 15. Suggested the member prepare and present a motion to be included in the next meeting to present to the membership to vote on.

## **11. Motion to adjourn meeting:** *Seconded by Lot 260 Motion passed. Meeting adjourned at 12:26 p.m.*

*Minutes prepared by Vice President Linda Costain*